**Department Name:** Office of Student Engagement  

**Position Title:** Graduate Student Assistant (Male Success and Engagement)  

**Job Duties:** The graduate assistant for Male Success and Engagement will be responsible for creating a new program at CSUSB that focuses on male engagement, retention, and graduation especially for students of color. Specific responsibilities for the position include:  
- Development and implementation of programs and activities for engaging and retaining male students in the campus community  
- Develop and implement social, cultural, recreational and informational programs for CSUSB’s male student population  
- Build community specifically for male students that supports positive masculinity for CSUSB students  
- Coordinate an Male Success Student and Advisory committee  
- Encourage and support leadership development of male students  
- Plan, schedule and organize student activities and events that support retention and graduation  
- Serve as a resource and liaison between the Office of Student Engagement and various departments in promoting male success  
- Update and assist with social media marketing and publications for programs and events  
- Other duties as assigned  

**Essential Qualifications:** Excellent written & verbal communication, substantial programming-event planning & logistics experience, excellent interpersonal skills, great presentation skills, detailed organizational skills. Experience/Interest in being engaged in student-centered work.  

**Preferred Qualifications:** Previous experience or involvement with retention or leadership programs, social media and marketing experience, event planning and development, and research and data analysis.  
Valid California driver’s license.  

**Appointment Duration:** Fall 2018 date of hire – Spring 2019 (9 month) commitment  

**Hours:** 15-20 hours per week, $15.00-16.42 per hour  

**Work Schedule:** During business hours (Monday through Friday/8:00am to 5:00pm) with occasional evening hours.  

**Start date:** TBD  

**Supervisor Name and Contact Information:** Fred McCall, fred.mcall@csusb.edu